## NEW EDUCATIONAL PORTAL FOR CHARLES UNIVERSITY EMPLOYEES AND PHD STUDENTS

1) In a web browser, go to: <u>https://vzdelavani.is.cuni.cz/</u>. Enter your CAS (Central Authentication Service) access details and click on "LOG IN."

Single Sign-On Central Authentication Service		<b></b>
	Aplikace UK Obecna aplikace pouzivajici HTTP, HTTPS a IMAPS protokoly.	
	😌 Enter Username & Password	
	Username.*	
	Usemame is a required field	
	Password is a required field.	
	For security reasons, please log out and exit your web browser when you are done accessing services that require authentication!	
	Five unsuccessful login attempts will lock your account for twenty minutes.	

2) After entering the portal, you will see an individual course or the full selection of courses.

Individual course:

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VZDĚLÁVACÍ PORTÁL Univerzita Karlova	ch	Q en cart
Support for science Informatics	Economics, fire Economics, fir	nance and Ling Language courses Other education
Competence > pedagogical competences > 0	Cooperative learning and how to use it Cooperative learn Summary :	ing and how to use it
	Cooperative learning is a work together to solve pro Thanks to cooperative lea students develop their co	n approach that is based on natural human interactions in which students oblems, thereby improving not only their knowledge but also social skills. Irrning, we significantly improve active participation in class and help our re transversal competencies.
	: During the workshop we to What is cooperative How to plan and su What are the most How to evaluate co	will try to answer the following questions: e learning? What are its essential elements? upport cooperative learning? commonly used methods of cooperative learning? operative tasks?
	Terms:	2022-11-21 15:00 - 2022-11-21 18:00 Available
	Registration:	2022-08-31 0:00 - 2022-11-20 15:00
	Capacity:	15
	Occupancy:	0
	:	English
	:	Fulltime
	:	Rectorate
	Lecturer:	Mgr. Bartłomiej Wróblewski (bartłomiej.wroblewski@ruk.cuni.cz)
	Contact person:	Mgr. Kristýna Odcházelová (kristyna.odchazelova@ruk.cuni.cz)

## - Selection of courses:

Competence	Support for science and research	Econor Informatics Law and administration a	nics, finance and ccounting	Language courses	Other education
T Extended filter				Sort by latest	• 11
	Unlocking hur	nan potential			
	:	Fulltime	:	Czech	
CEP (	Terms:	2022-10-10 9:00 - 2022-10-10 16:00	(More terms	are available)	
	:	Rectorate			
					Go to detail >
	Basics of proj	ect management			
	:	distance (online)	:	Czech	
W	Terms:	2022-10-06 9:00 - 2022-10-06 13:00	(More terms	are available)	
	:	Rectorate			
					Go to detail >

3) After selecting the course you are interested in, click on "TO REGISTER".

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Competence	Support for science – and research	Informatics	Law and administration	Economics, finance and n accounting	Language courses	Other education	
Cart							
	Cooperative learning and h 022-11-21 15:00 - 2022-11-	<b>ow to use it</b> 21 18:00					<sup>®</sup>
Back to selection						To reg	ister

4) You will be taken to the "APPLICATION FORM" where your personal information will upload automatically. Then, click on "CONTINUE TO SUMMARY" at the bottom right.

Competence	Support for science and research	Informatics	Law and administration	Economics, finance and accounting	Language courses	Other education	
Applicati	ion Order summa	ry					
Údaje pro přih	lášku						
Title before	Firstname		s	urname		Title after	
				Wróblewski			
Phone		E-mail	S	ex	Dis	sability degree	
Disability type		Maternity leave from	м	laternity leave till			
National minority							
							$\sim$

5) You will be taken to the "ORDER SUMMARY". Check the box "I take note of the information about the processing of personal data".

	and research	Informatics	Law and administration accountin	nce and Language courses g	Other education	
Application of	letail					
	on Order summary					
Unlocking humar	n potential					
	Organizer: Centrur Part: Rectorate Terms: 2022-10-10 Number of seats: 1 Price: 0 Czech kon Percent VAT: 0%	n celoživotního vzd 9 9:00 - 2022-10-10 I una	lēlávání 16:00			
Participant Bartion	niej Wróblewski 🗸					

I take note of the information about the processing of personal data.



## 6) Lastly, click on "CONFIRM" at the bottom right.





 $\hfill\square$  I take note of the information about the processing of personal data.